

## Summary Profile

A dedicated and highly motivated student with diverse backgrounds and cultures who learns quickly and eagerly accepts increasing responsibility. Strengths include outstanding organizational, interpersonal, and time management skills, analyzing issues, solving complex challenges within stated time frames, and ability to handle multiple tasks.

## Education

August 2016-Present	<u>PhD of Health Policy, GPA: 3.81</u> Temple University, Philadelphia, PA
September 2017-Present	<u>Certificate in Public Health Law Research</u> Temple University, Philadelphia, PA
May 2017-August 2018	<u>Certificate in Teaching in Higher Education</u> Temple University, Philadelphia, PA
January 2013-May 2015	<u>Master of Health Administration, Overall GPA: 3.96</u> Hofstra University, Hempstead, NY
March 2011-September 2012	<u>Certificate in Advanced English Language Proficiency Skills</u> University of California Los Angeles (UCLA) Extension, Los Angeles, CA
September 2004-May 2008	<u>Bachelor of Applied Medical Science in Major: Laboratory Medicine</u> Umm Al-Qura University, Makkah, Saudi Arabia

## Academic Honors

May 2015	<u>Upsilon Phi Delta</u> Association of University Programs in Health Administration (AUPHA)
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## Work Experience

October 2015-May 2016	<u>Lecturer at Health Management Department, Permanent Employment</u> Umm Al-Qura University (UQU), Makkah, Saudi Arabia
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### Main Responsibilities:

- Teach patient safety and health policy courses.
- Design and run resume workshops for students.
- Plan and implement department events to expose them to real role models in the field.
- Build relationships between the college and other agencies in the local and international levels.
- Attend monthly faculty members meetings to discuss current education issues.

March 2015-May 2015	<u>Global Patient Services Coordinator at Global Services Department, Internship</u> New York Presbyterian Hospital, New York, United States of America
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### Main Responsibilities:

- Serve as a resource to the global services patients and their families/guests for personalized assistance and orientation.
- Coordination of the entire referral process from initial inquiry, receipt of medical records, determination of services needed, coordinating services delivered, and following-up as necessary after services are completed, including after the patient has returned home.
- Interact closely with the faculty physicians of Cornell and Columbia medical schools along with hospital physicians.
- Serve as a liaison to embassies in order to ensure all financial information is provided to financial counselors in the department.

January 2010-February 2011      Teaching Assistant at Health Management Department, Permanent Employment  
Umm Al-Qura University (UQU), Makkah, Saudi Arabia

**Main Responsibilities:**

- Teach medical and administration terminology for 129 students to improve their communication skills.
- Contact 10 hospitals to obtain internship positions for students.
- Oversee 43 students at hospitals during internship to detect and remove obstacles.
- Manage monthly meetings between students and faculty members to gain feedback from students.
- Attend monthly faculty members meetings to discuss current education issues.
- Facilitate department events to encourage students to be effective in their society.

June 2008-June 2009      Medical Technologist at Laboratory and Pathology Department, Internship  
King Abdulaziz Medical City (KAMC)-National Guard Hospital, Jeddah, Saudi Arabia

**Main Responsibilities:**

- Analyze patients' samples including blood, tissue, and body fluid.
- Deliver lab results to physicians and patients in optimum time.
- Make maintenance for medical equipment and instrument.
- Collaborate with lab staff to arrange and update Internal Policy & Procedure (IPP).

September 2009-October 2009      Medical Technician at Transfusion Medicine & Donor Services Center, Volunteer  
King Abdulaziz Medical City (KAMC)-National Guard Hospital, Jeddah, Saudi Arabia

**Main Responsibilities:**

- Interview donors.
- Collecting blood from donors.

### **Professional Affiliations**

March 2016-Present      Member of American Public Health Association (APHA)  
January 2014-Present      Member of Future Healthcare Leader (FHL) at Hofstra University  
January 2014-Present      Member of Healthcare Leaders of New York (HLNY)  
May 2012-Present      Member of American College of Healthcare Executives (ACHE)

### **Campus Activities**

November 2004-May 2008      Leader Student  
Umm Al-Qura University, Makkah, Saudi Arabia

**Main Responsibilities:**

- Organize meetings with faculty members to reveal students' concerns.
- Provide suggestions for the dean of the college to improve in-campus life.
- Obtain funds for students' activities and events.
- Organize annual Open Day for students.

### **Publications**

- Monshi, S., & Halpern, M. (2019). Factors associated with smoking cessation and smoking cessation interventions in the Gulf Cooperation Council countries. Saudi Medical Journal, 40(2), 119-125. doi:10.15537/smj.2019.2.23904

### **Skills**

- Planned, developed, and wrote 47-page research paper about "School Health in the United States."
- Worked as part of a team to research, develop, and write 74-page scientific research titled "A Preliminary Study to Identify the Common Mutations in PAH gene in the Western Region of the Saudi Phenylketonuric Patients."
- Proficient computer skills in Microsoft Word, PowerPoint, Excel, and Internet.
- Familiar with SPSS, Mplus, and R studio statistical analysis software.
- Fluent in Arabic and English language.